Dear CBS Student,

We are reaching out to all students in the College of Biological Sciences, including those who are “not in good academic standing” with information regarding revisions to the Spring 2020 Pass/No Pass (P/NP) grading policy.

As of recent, the University’s Academic Senate and Faculty Executive Committee for the College of Biological Sciences revised this policy such that students who are both in “good” and “not good standing” can change the grading option to P/No Pass for both major and non-major courses.

Consider the following before petitioning to change your grading option to P/NP for any major or non-major course(s):

- No course units are awarded for a “NP.” As such, a passing letter grade (D- or higher) might be to your advantage, particularly if you are short units for Minimum Progress as you will be awarded units for a passing letter grade (D- or higher).
- Be mindful, taking a course P/NP could have implications on future professional and graduate school admissions.
- Students should not expect that course expectations will change with this opportunity for P/NP grading.
- Students must request a change in their grading option to P/NP grading via Schedule Builder by 11pm on the last day of instruction for Spring quarter 2020 which is Thursday, June 4.
- More information regarding this policy change can be found here.

Should you desire to change the grading option for any of your Spring 2020 courses and you are in “good academic standing,” you must do the following:

1. Make the change on Schedule Builder.

Should you desire to change the grading option for any of your Spring 2020 courses and you are “not in good academic standing,” you must do the following:

1. First, make the change on Schedule Builder.
2. Submit a General College Petition via OASIS no later than 11:00pm on Thursday, June 4 (last day of Spring 2020 instruction). You must submit a General College Petition for Dean’s Office/BASC approval, otherwise your grade will revert back to a letter grade.

In the General College Petition, please include the following information:

- Current grade in the course(s)
  - You may submit multiple courses in one petition.
- CRN for the course(s) you are requesting to change the grading mode to P/NP.
- Indicate whether or not the course(s) is required for your major.
- Impact of the P/NP on your academics or planned graduate date:
  - Will a change to P/NP improve your GPA or keep it the same?
Will a change to P/NP (should you received a NP) require you to take additional time to meet the campus’ Minimum Progress Requirement?

If you are “not in good academic standing” and have completed the steps above to change your course(s’) grading mode to P/NP, do not be alarmed should you receive a notification via the Office of the University Registrar that your grading option for P/NP was changed back to “letter grading.” Please be aware, advisors in the Biology Academic Success Center are working quickly and diligently to adequately review each student’s petition and process them accordingly; the BASC will communicate with the Office of the University Registrar to ensure grading options are recorded appropriately.

Please note that appointment availability may be limited during the last week of instruction. However, if you have additional questions, please email us at CBSundergrads@ucdavis.edu.